

EXPO2012

MARCH 5-6, 2012, ATLANTA, GA



Location:
GA Railroad Freight Depot
65 Martin Luther King Jr. Dr.
Atlanta, GA 30334

Exhibitor Registration

Company Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Phone: _____ Fax: _____

Please sign and complete Rules and Regulations on the Back of this Form for complete registration.

	By Jan 20	After Jan 20	Amount Due
_____ Single Booth (8 x 10) (Maximum of 4 Booths per Vendor) (Each single booth includes meals and happy hour for 1 person)	\$600	\$ 650	_____
_____ Tabletop (8 x 9) (1 thru 14, full curtains/rails, see floorplan) (Each single booth includes meals and happy hour for 1 person)	\$550	\$ 600	_____
_____ Vehicle Booth (8 x 30) (Maximum of 1 Booths per Vendor) (Each vehicle booth includes meals and happy hour for up to 2 people) Please note Vehicle Booth Spaces are 207, 233, 120, 132, all 30 feet long. Call for wider space/fee	\$975	\$1025	_____
_____ Additional Attendees -Each Booth covers 1 Attendee only	\$125*	\$ 175*	_____
Fee for Additional staff in booth over 1. Fee includes meals Monday, Tuesday & 2 drink tickets for the Expo Happy Hour			
_____ Carpet Per Booth	\$150	\$ 150	_____
_____ Power Per Booth	\$ 85	\$ 85	_____

TOTAL AMOUNT ENCLOSED (mail check or use credit card form in this packet) _____

Exhibitors Names (For Badge Info)

1. _____ 4. _____
2. _____ 5. _____
3. _____ 6. _____

Booth Choices: **Booth space will be assigned in the order paid registrations are received. We will make every attempt, but cannot guarantee choice due to multiple requests and keeping competitors from being co-located.**

First Booth Choice _____ Second Booth Choice _____ Third Booth Choice _____

We prefer our exhibit space is placed close to: _____

We prefer our exhibit space not be located to the right, left or across the aisle of any of the following firms that may be exhibiting:

Please complete and return form to:

GA Funeral Service EXPO2012
PO Box 1865, Roswell, GA 30077
ATTN: Expo Management
Fax: 770-592-3686

For information, call 770-592-8002
HOSTS: GEORGIA FUNERAL DIRECTORS ASSOCIATION
AND GEORGIA FUNERAL SERVICE PRACTITIONERS ASSOCIATION
GFDA Contact: Alysia English GFSPA Contact: Roger Young

EXPO2012

Rules and Regulations

The following constitutes part of the Agreement between the Georgia Funeral Service EXPO2012 and the Exhibitor. Signing this Agreement indicates acceptance & agreement to comply with terms & conditions herein.

- The Georgia Funeral Service EXPO2012 will be held at the Georgia Railroad Freight Depot, 65 Martin Luther King Jr. Drive, Atlanta, GA 30334 on March 5-6, 2012.
- Exhibit Set-Up will be on Sunday, March 4 and Monday, March 5, 2012, beginning at 8 am. Vehicle exhibitors will be allowed to enter the Exhibit Hall through the Dock first. All exhibit set-up should be completed no later than 11 am on March 5. Move-out must be completed by 10 pm, Tuesday, March 6. **The Vendor coordinator will call all vendors directly for move-in, shipments of materials and related.**
- **Exhibit Schedule:**
 - Monday, March 5, 2012: Noon to 4 pm, reception in Exhibit Hall 4-5 pm. (Vendors will eat early, 11:30 am)
 - Tuesday, March 6, 2012: 12:30 to 4:00 pm. (Vendors will eat early, 11:30.)
 - Georgia General Assembly will be invited to attend & view the Exhibit Hall anytime during exhibit hours Tuesday
 - Lunch: served for Non-vendors in the Exhibit Hall Noon-1:30 on Monday, March 5 and Tuesday, March 6, 2012.
 - Admission to the Exhibit Hall is by convention badge ONLY, including all Exhibitors.
 - Exhibitors will be allowed admission to their booths one hour before exhibit opening. All other individuals will be admitted only during the specified exhibit hours and only with proper convention badges.
- **Release of Liability:** The Exhibitor hereby permanently releases and holds harmless Georgia Funeral Directors Association and Georgia Funeral Service Practitioners Association, its members, agents and/or employees, for loss, theft, damage or destruction of exhibit items, from any injury to himself or employees or agents while in the Exhibit Hall, from any damage of any nature or character including any damage to his business by reason of failure to provide space for the exhibit or removal of exhibit, or any action of any nature or kind, including from the failure to hold the EXPO as scheduled.
- No Exhibitor may allow any article to be brought into nor allow any act on the premises which will increase the premium on the insurance policies held by the owner of the building nor the event insurance held by the Expo management, nor permit anything to be done by employees or agents by which the premises shall in any manner be marred or defaced. Any damage done shall be made good in full with the owners of the building or with GFDA/GFSPA, as their interest may appear.
- No signs or other articles shall be affixed, nailed or otherwise attached to walls, doors or other surfaces of the property such as to deface, alter or destroy the same. No attachments will be made to the floors by screws, nails or any other device that would damage or mar them. All exhibit space is leased subject to these restrictions.
- Exhibitors shall not be permitted to solicit business in booths other than their own or in the aisles.
- EXPO2012 management reserves the right to restrict exhibits that, because of noise or any other reason, become objectionable, and to prohibit or remove any exhibit that, in the opinion of EXPO2012 management, may detract from the general character of the Expo. This includes persons, things, conduct, printed material, and/or anything of a character that may be objectionable to the Expo as a whole or that may be in violation of any federal or state or municipal law or ordinance.
- The Exhibitor agrees to comply with all Americans with Disabilities Act requirements in the design of booths.
- **Legislative Reception Schedule:** The 6th Annual Georgia Funeral Service Legislative Reception takes place 5:30 to 7:30 pm, March 6, 2012, Blue Room of the Georgia Railroad Freight Depot. This is a separately ticketed event; exhibitors wishing to attend should complete a separate sign-up sheet. Admission to the Blue Room requires a separate ticket.

I certify that I have read the foregoing Rules and Regulations of the EXPO and accept them as having been made a part of this contract, and further agree to comply with them.

Business Name _____

Contact _____

Signature (Required) _____

Date _____